

**Comal County Emergency Services District No. 5**  
**Regular Board Meeting Minutes - March 26, 2025**  
**Station 3, 30475 Johnson Way, Bulverde, TX 78163**

1. Meeting called to order at 4:00 PM by Commissioner Kruciak. Commissioner's Townsend and Wyndham present. Commissioner Phillips and Loftin absent, quorum established. BSBES staff: Chief Southwell & Division Chief Morgan & Captain Powell. Also present is Joshua Slusher of AGCM.
2. No Citizen Communication.
3. Motion to approve the minutes of the 26 February 2025 meeting made by Commissioner Townsend, all Ayes.
4. Motion to approve the minutes of the 13 March 2025 joint meeting made by Commissioner Townsend, all Ayes.
5. Motion to accept financial reports as of 28 February 2025 made by Commissioner Wyndham, all Ayes.
6. Motion to issue 3 checks totaling \$13,796.40 made by Commissioner Wyndham, all Ayes.
7. 424 CFS. 205 Transports, new department high. Department fractile was 94%. Increase in growth from last year was 13%.
8. Motion to approve contract proposal and authorize Commissioner Kruciak to sign made by Commissioner Townsend, all Ayes.
9. Discussions with TXDOT about a tower containing radio repeater that will benefit the dept. are ongoing.
10. Location of temporary structure to be determined at a later date.
11. Motion to adopt the resolution made by Commissioner Townsend, all Ayes.
12. Motion to budget \$175,000.00 for the new BC vehicle and purchase the unit made by Commissioner Kruciak, all Ayes.
13. ESD 5 in support of the development of the Shape File GIS data.
14. Motion to adopt resolution made by Commissioner Wyndham, all Ayes.
15. Motion to adopt resolution made by Commissioner Townsend, all Ayes.
16. Motion to adopt the order made by Commissioner Wyndham, all Ayes.
17. Motion to adopt resolution made by Commissioner Townsend, all Ayes.
18. Chief updated the board on compensation adjustments for the department.

19. Capital Acquisition Committee meeting scheduled for 3 April 2025.

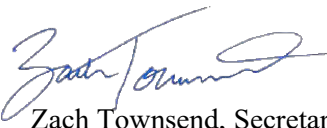
20. Next meeting scheduled for Thursday, 24 April 2025 at Station 3.

21. No Executive Session.

22. No Executive Session.

23. No discussion.

24. Meeting adjourned at 4:56 PM.

  
Zach Townsend, Secretary  
Comal County Emergency Services District No. 5